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Current Issue

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TIPS

Handy Keyboard Shortcuts

March 20, 2001

Excel Tips

Edit or create a comment in the current cell: Shift-F2.

Move a comment that's being edited: Esc, Arrow keys.

Close a comment that's being edited: Esc, Esc.

Fill a selected range: Type the data, then Ctrl-Enter.

Copy the value from the cell above the current cell: Ctrl-Shift-" (quotation mark).

Copy the formula from the cell above the current cell: Ctrl-' (apostrophe).

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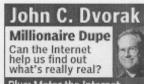
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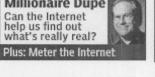
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